

Agenda & minutes of the 5th CC Steering Group Meeting

When: 17 April 2007, afternoon
Where: City Hall, Ancona, Italy

Participants:

The City of Paris Engineering School (EIVP): Sophie Labbouz
HafenCity Universität (HCU): Henrik Sander
Development Agency of Magnesia S.A. (ANEM): Alekos Xaidaras
University of Thessaly (UTH): Christine Mastrogiannidou
Municipality of Ancona: Emilio D'Alessio
Municipality of Ferrara: Alberto Croce
Delft University of Technology: Frank van der Hoeven
Eindhoven Regional Government Administrative Structure (SRE): Ab Oosting, Berry de Jong
Centrum Ondergronds Bouwen (COB): Inge van Berkel
City Hall of Covilha: Victor Manuel Abrantes Marques
Institute IPN Pedro Nunes: Antonio Cunha
Federation of Municipalities and Provinces of Castilla - La Mancha: Lidia Garcia Alises, José Luis Rubio
South East England Development Agency (SEEDA): Johannes Augustin
Transport for London (TfL): Hilary May
European Council of Spatial Planners (ECTP): Jan Vogelij, Virna Bussadori (observers)

Absent:

European New Town Platform (ENTP)
Ghent University
Municipality of Kardjali
Sénart Public Local Authority
STUVA
Municipal Enterprise of Planning & Development of Patras (ADEP)
Region of Thessaly
Municipality of Philippi
TNO Environment and Geosciences
Municipality of Toledo
Bristol City Council

Minutes:

The main topics on the agenda of the Toledo Steering Group (SG) Meeting were:

- update on the warning by JTS,
- budget reallocation,
- planning final event.

The Lead Partner (LP) reiterated the concerns of JTS that only half of the partners tend to claim each semester, although more partners do take part in related activities.

LP explained that JTS gave us the choice to return money to JTS or step up the pace of activities.

LP showed that in response to the previous SG meeting claiming improved significantly. When we include the claims stuck in the pipeline the third semester seems to be in line with the original budget forecast. Looking at the last three semesters as a whole we are still lacking behind a 170.000 EUR in spending.

A brief overview was shown of which partner claimed what:

0%: ADEP, Ferrara, Covilha (but in pipeline) FEMPCLM, Toledo

5%: Bristol

10-20%: UGent, IPN (more in pipeline), SEEDA, Tfl

20-40%: Sénart, HCU, Philippi

40-60%: ENTP, UTH, Ancona

60-80%: ANEM, Thessaly, TNO

80-100%: EIVP, TU Delft, SRE, COB

LP discussed again the options we have:

- organise extra activities
- reallocate the money
- help to pay general costs

LP explained it wants to work with JTS on a solution based on a combination of extra activities, reallocation and sharing of general costs.

LP reported that UGent, EIVP, Sénart, STUVA, ANEM, Thessaly, Ancona, Ferrara, SRE, TNO, IPN and Tfl came forward with ideas for extra activities.

This led to a new schedule with twice the amount of conferences and showcase workshops, previously foreseen:

Toledo 12, 15, 16 Jan

Ancona 16, 17, 18 April

London 19, 20, 21 Sept

Sénart 28, 29 Nov

Paris 30 Nov

LP proposed to reallocate budget of partners ENTP, Bristol and ADEP. Here are the reasons:

ENTP because:

ENTP voluntarily offered to contribute 10.000 EUR to the EIVP

Bristol because:

Bristol so far only spend 5% of their budget

Bristol did not attend any dissemination event yet

Bristol does not respond to LP communication

Bristol gives no indication on their web-site that CC is among their European projects.

ADEP because:

ADEP never claimed

ADEP stopped to contributing after 2006/1

ADEP does not respond to LP communication

ADEP did not take their responsibility in organising a second Greek event as promised

LP proposed to reallocated:

10.000 EUR of ENTP's budget

38.000 EUR of Bristol's budget

100.000 EUR of ADEP's budget (leaving 20.000 EUR at ADEP's disposal)

The SG agreed with the first two reallocations but failed to see the use of leaving 20.000 EUR in the hands of ADEP. The SG settled for leaving 2000 EUR at ADEP's disposal for attending events in London and Paris.

LP proposed to allocate 60.000 EUR to pay for general costs: another Nova Terra Magazine and the printed Guide to Good Practice.

LP proposed to allocate 20.000 to the Region of Thessaly, SRE and TU Delft each.

LP proposed to allocate 10.000 EUR to ANEM and UTH each.

SG agreed in principle but noted these figures has to be adjusted to the extra reallocation of ADEP's budget.

SG discussed the date for the final event. JTS requested LP to submit such a final event. SG decided to conclude the operation with activities taking place on November 28 and 29 in Sénart, France and November 30 in Paris. Sénart and the EIVP will be the partners responsible for the organisation of these final activities.

LP pointed out that the budget of EIVP is almost through but that there is still enough budget in the 'region'. LP will contact partners in the United Kingdom, France and Belgium to see if they are willing to voluntarily reallocate additional budget. LP will not move without consent in this case like with Bristol and ADEP.

Presentation is available as PDF-document.