



Steering group meeting Mount Pelion Agenda and minutes

28 June 2006

Agenda & minutes of the 2nd CC Steering Board Meeting

When: 28 June 2006, 10.00 – 13.30

Where: Hotel Portaria, Portaria, Magnesia, Greece

Participants

1. Delft University of Technology: Frank van der Hoeven, Stefan van der Spek
2. Ghent University: Dimitri Meessen
3. STUVA: Thomas Wagener
4. Centrum Ondergronds Bouwen (COB): Inge van Berkel
5. TNO Environment and Geosciences: Robin Seijdel
6. South East England Development Agency (SEEDA): Detlef Golletz
7. University of Thessaly (Uth): Athanasios Ziliaskopoulos, Mastrogiannidou Christine, Maria Giannakou
8. Development Agency of Magnesia S.A. (ANEM): Panagiotis Papacostas
9. Municipal Enterprise of Planning & Development of Patras (ADEP): Takis Triantafyllou
10. Municipality of Philippi: Yiannis Tsoukalidis
11. The City of Paris Engineering School (EIVP): Sophie Labbouz
12. Institute IPN Pedro Nunes: Jorge Dias, Antonio Cunha
13. Region of Thessaly: Nikolas Markogiannopoulos

Absent

14. European New Town Platform (ENTP)
15. TUHH Hamburg
16. Senart Public Local Authority
17. Municipality of Kardjali
18. Eindhoven Regional Government Administrative Structure (SRE)
19. Bristol City Council
20. Federation of Municipalities and Provinces of Castilla - La Mancha
21. Municipality of Toledo
22. City Hall of Covilha
23. Transport for London
24. Municipality of Ferrara
25. Municipality of Ancona

Agenda Steering Group

- A) management & coordination
- B) regular activities
- C) look ahead

A) Management & coordination:

- A1) Claim and progress report
- A2) Consortium agreement
- A3) Payment
- A4) Claiming again
- A5) Budget
- A6) Quality Team
- A7) Response time

A1) Claim and progress report:

The progress report was accepted with compliments but... we received a long list to comply with next time we report and claim. Only 11 out of 25 partners claimed. 14 partners did not claim. Next reporting period it is URGENT that every partner claims. The money you did not claim last semester you can claim this time.

A2) Consortium agreement:

Signing the consortium agreement took too much time at individual partners. As a result returning the agreement to all the partners took too much time as well. We apologise for that.

A3) Payment

JTS made a mistake delaying payment. Last week TU Delft received the money. Money is now processed to partners. Expect it within 2-3 weeks time.

UTH: Prof. Ziliaskopoulos emphasized the fact that we cannot recycle the money if they arrive too late.

SEEDA: Detlef Golletz faced similar problems in other Interreg projects. SEEDA does the claim for small partners. Detlef Golletz suggests we could reallocate money to more reliable partners. All agree.

A4) Budget

Every partner received a budget. That budget will guide you in your decisions. Alterations can be made...

as long we find one or more partners willing to 'trade' with you. We ask the steering group to agree with the fact that we have individual budgets guiding our activities.

AGREEMENT on individual budgets.

Lead partner: When you need to change your budget; please contact TUD to see if we can 'trade', use the 10% margin, or have to reallocate within the 20% margin (JTS needs to agree in this).

A5) Quality Team

European Council of Town Planners takes on the role of Quality Team: Jan Vogelij, (Netherlands), Frank d'Hondt, (Kosovo) and Virna Bussadori (Italy). They will join us tomorrow.

A6) Response time

Coordinating Connected Cities does not become more easy when partners do not respond on mail, sms or mobile phone calls.

Lead partner: We do not contact you when it isn't relevant. PLEASE respond swiftly to communication.

Main points again

Activity report is accepted.

Payment to partners is in progress.

Consortium agreement is signed.

Every partner must claim.

Claim the money not claimed last time!.

Individual partner budgets delivered.

Quality Team is in place.

Respond when we contact you.

B) Regular activities:

B1) showcase workshops

B2) Dissemination and communication

B3) guide to good practice

B1) Showcase workshops:

2006/2, the Greek semester:

Paratransit Transport System Filippi

Urban Development Patras

Harbour Development Volos

Dipole Volos - Larissa

Dutch activities continue:

Zuid-Holland transit (Zuidvleugernet)

Connecting ELAT (BRT/light rail Eindhoven-Hasselt)

B2) Dissemination and communication:

Conference:

the conference will be held on Friday

Magazine:

2 articles look back: Connecting ELAT, 'free' public transport

2 articles look forward: Paratransit, decision support systems

2 articles on the guide to good practice: barrier free transport, Mobilien

Guide to good practice:

The guide to good practice becomes an on-line guide. The guide is trailing the showcases. We will work with a matrix structure. The first five factsheets are on-line and relate mostly to work done in 2005/2.

Web-site:

The web-site receives currently over 1000 visitors/month and continues to expand.

C) Look ahead:

C1) Activities coming up

C2) Parallel activities

C1) Activities coming up

Showcases and conference(s) 2006/2:

Events in Portugal, Covilhã: 9, 10 and 11 October

Steering group, conference, showcase workshop

IPN: Jorge Dias presents the programme for the Portuguese events. Discussion follows over the dates. Greek partners want to be home by the weekend because of the municipal elections. Steering Group decides on a new date. Later even this date is change on the request of Spanish partners. Final date for the event is 9, 10 and 11 October.

Events in Spain, Toledo:

Options are still open.

Nova Terra magazine:

Possible articles:

dipole, harbour development + Covilhã

Patras + Ancona/Ferrara

Milton Keynes + Sénart

C2) Parallel activities

We are still underspending. We want to propose to let the showcase workshop activities running parallel.

New principles: prepare early and please continue. Showcase workshops are not finished after the designated semester is over. Preparation could start one year ahead by organising 'expert meetings'.

Parallel showcases: Could it work? Can we decide on it?

SEEDA can start early, ADEP can start early, Philippi can maybe continue. Thessaly can maybe continue, ANEM can continue.

Other parallel:

synergy between Olympics 2012 (SEEDA) and Mediterranean Games 2013 (Thessaly)

Chent University (UGent)

European New Town Platform (ENTP)

Municipality of Kardjali

City of Paris Engineering School (EIVP)

Sénart Public Local Authority

Hamburg-Harburg University of Technology (TUHH)

Research Association for Underground Transportation Facilities e.V (STUVA)

Development Agency of Magnesia S.A. (ANEM)

Municipal Enterprise of Planning & Development of Patras (ADEP)

Municipality of Philippi

Region of Thessaly

University of Thessaly

Municipality of Ancona

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Delft University of Technology

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