

Agenda & minutes of the 4th CC Steering Group Meeting

When: 15 January 2007, morning
Where: University of Toledo, Toledo, Spain

Participants:

European New Town Platform (ENTP): Alfredo Corbalan
Ghent University: Dimitri Meessen
The City of Paris Engineering School (EIVP): Sophie Labbouz
Senart Public Local Authority: Frédérique Vinay, Frédérique Chaillan
STUVA: Thomas Wagener
HafenCity Universität (HCU)
Development Agency of Magnesia S.A. (ANEM): Maria Voulgari
Region of Thessaly: Nikolaos Markogiannopoulos, Konstantina Zampouni
Municipality of Ancona: Emilio D'Alessio
Delft University of Technology: Frank van der Hoeven
Eindhoven Regional Government Administrative Structure (SRE): Ab Oosting, Berry de Jong
Centrum Ondergronds Bouwen (COB): Inge van Berkel
TNO Environment and Geosciences: Beitske Boonstra
Institute IPN Pedro Nunes: Jorge Miranda Dias, Antonio Cunha
Federation of Municipalities and Provinces of Castilla - La Mancha: Lidia Garcia Alises
Municipality of Toledo: José Luis Rubio
South East England Development Agency (SEEDA): Johannes Augustin
Transport for London (TfL): Patrick Allcorn, Hilary May
European Council of Spatial Planners (ECTP): Jan Vogelij, Virna Bussadori (observers)

Absent:

Municipality of Kardjali
University of Thessaly (UTH)
Municipal Enterprise of Planning & Development of Patras (ADEP)
Municipality of Philippi
City Hall of Covilha
Municipality of Ferrara
Bristol City Council

Minutes:

The main topics on the agenda of the Toledo Steering Group (SG) meeting:

- the warning we had received from JTS
- need for a budget reallocation.

The Lead Partner (LP) presented detailed information on the current state of spending. This information can be found in the presentation, available as PDF-document.

LP reiterated that only half of the partners tend to claim each semester, although more partners do take part in the related activities.

LP explained that JTS gave us the choice to return money to JTS or step up the pace of activities.

The original overall budget was shown, compared with the actual claiming, indicating a gap between the two.

LP presented four options as a way out of the situation:

- return money to JTS
- reallocate the money
- organise extra events
- help to pay general costs.

LP presented a detailed overview for each of the 25 partners, outlining:

- the total partner budget
- the sum of claims and IRK indication
- the budget left to be used until the end of the project



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LP summarised this overview by showing:

- which partners did not claim any money up to now (heavily underspending)
- which partners claimed less than 25% (underspending)
- which partners claimed between 25% and 50% (somewhat underspending)
- which partners claimed between 50% and 75% (spending on track)
- which partners claimed more than 75% (overspending)

LP again presented the four options and asked the SG for a vote:

- no partners voted in of favour returning money to JTS and a majority voted against it.
- ENTP, UGent showed willingness to reallocate money or help with general costs.
- a clear SG majority voted in favour of organising extra activities.

LP then an indicated there is another way out of this problem. Each partner can exceed its budget up to 10% or 20.000 EUR. LP could choose not to oppose this as long as it is informed in advance.

- no partners voted against this solution but also no partners voted to support it.

LP closed the topic by asking all partners to submit within one week a synopsis with possible extra activities and specific wishes for reallocation.

SG decided on activities in London, September and in Sénart, November 2007.

Presentation is available as PDF-document.